

## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	<b>Melksham LHFIG – Final Meeting Notes for Thursday 15<sup>th</sup> August at 18:00 hrs (Via MS Teams)</b>			
1.	<b>Attendees and apologies</b>			
	Attendees:	Cllr Mike Sankey – (Chair) Cllr Jonathan Seed Cllr Jon Hubbard Pat Aves - Melksham TC Jonathan Tapper - Steeple Ashton PC Sarah Dow - Keevil PC Alain Baines - Melksham Without PC Dean Baker – Area Highway Engineer, Martin Rose – Principal Traffic Engineer		
	Apologies:	Mary Winterburn – Great Hinton PC, Cllr Phil Alford Cllr Nick Holder		
2.	<b>Notes of last meeting</b>			
		The notes and recommendations of the previous LHFIG meeting held on 07/05/24 were presented to the Area Board at its 22/05/24 meeting and agreed.  The meeting minutes can be found here : <a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=166&amp;MIId=15312&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=166&amp;MIId=15312&amp;Ver=4</a>	To note.	All

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3.	Financial Position																								
	<p><b>Note:</b> The closing balance for 23/24 included a number of committed schemes totalling <b>£49,263.69</b>, less agreed 3<sup>rd</sup> party contributions of <b>£17,073.57</b>. These have been carried forward to 24/25.</p> <p>The current balance for 24/25 is <b>£36,240.72</b></p> <p>Below is an extract from the latest financial summary prepared for 7<sup>th</sup> May 24 meeting:</p> <p><b>Melksham LHFIF EXPENDITURE 2024 / 25</b></p> <table border="1"> <tr> <td colspan="3"><b>FINANCIAL SUMMARY (as of 31/07/24)</b></td> </tr> <tr> <td>LHFIF Budget 24/25</td> <td>£24,338.00</td> <td></td> </tr> <tr> <td>Carry F/wd from 23/24</td> <td>£56,547.47</td> <td></td> </tr> <tr> <td></td> <td><b>£80,885.47</b></td> <td><b>A</b></td> </tr> <tr> <td>Current Projected Spend 24/25</td> <td><b>£67,523.48</b></td> <td><b>B</b></td> </tr> <tr> <td>Balance</td> <td>£13,361.99</td> <td><b>C (A-B)</b></td> </tr> <tr> <td>3rd Party Contributions (Details below)</td> <td>£22,878.73</td> <td><b>D</b></td> </tr> <tr> <td>Current Balance</td> <td><b>£36,240.72</b></td> <td><b>E (C+D)</b></td> </tr> </table> <p>Refer to <b>APPENDIX 2</b> for 2024/25 for latest finance sheet.</p>	<b>FINANCIAL SUMMARY (as of 31/07/24)</b>			LHFIF Budget 24/25	£24,338.00		Carry F/wd from 23/24	£56,547.47			<b>£80,885.47</b>	<b>A</b>	Current Projected Spend 24/25	<b>£67,523.48</b>	<b>B</b>	Balance	£13,361.99	<b>C (A-B)</b>	3rd Party Contributions (Details below)	£22,878.73	<b>D</b>	Current Balance	<b>£36,240.72</b>	<b>E (C+D)</b>
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4.	Live Priority schemes																								

To note

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a)	<p><b>Issue 9-20-9</b> Melksham Sandridge Road – request to improve footway link to Maple Close</p>	<p>The Town Clerk has advised that the landowner has passed away, but his partner will now oversee matters. For legal reasons, it is likely to further delay this project.</p> <p>Once the legal process has been completed, Highways will instruct the arborist team to remove the hedgerow and root system and erect Haras fencing to maintain a boundary between the highway and private property. This work is anticipated to take place in November. Once completed, the Town Council can mobilise their builder to construct the new boundary wall. <a href="https://www.google.com/maps">https://www.google.com/maps</a></p> <p>Town Council to continue to liaise with the landowner’s legal team to move this matter forward. Works on hold whilst Legal issues (probate) relating to free dedication with new owners is resolved.</p> <p><b>Meeting 07/05/24</b> - No progress update to report. Probate issues ongoing. Legal team pressed. LHFIG agreed that Commitment of £20k will be carried over into 24/25. (Line 1 Finance sheet)</p>	<p><b>15-08-24</b> – Probate is now complete. Continuing to chase legal team for progress on free dedication of land. Scheme remains on hold.</p>	MR
b)	<p><b>Issue 9-22-17</b> – Melksham Without (various roads) Request for Parking Control Measures</p> <p>To also include Issues 9-23-3 Beanacre, 9-23-5 Bowerhill and 9-23-7 Melksham</p>	<p>Issue Submitted by Melksham Without Parish Council</p> <p>Request for a Parking Review at the following locations:</p> <ul style="list-style-type: none"> <li>• Semington Canal Bridge</li> <li>• Lancaster Road Bowerhill</li> <li>• Avro Way Bowerhill</li> <li>• Merlin Way Bowerhill</li> <li>• Mitchell Drive Bowerhill</li> </ul> <p>It was noted that the canal forms the boundary between Melksham Without and Semington Parishes and that measures would be needed on both sides of the bridge.</p>	<p><b>15-08-24</b> -Traffic team have made amendments to the proposals following comments from town/ parish council. Formal advert likely early autumn 24. (end Sept / Early Oct)</p>	MS

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		<p>Semington Parish confirmed that they are content for measures to be included on their side of the bridge, but no other sites have been identified for review within their Parish.</p> <p><b>Meeting 07/05/24</b> Initial review for sites completed (17 no.) Draft consultation documents issued to town and parish councils on 4/4/24. Deadline for response 7th May. Mark Stansby has met with MWPC to discuss proposals. MJR to send copy of Semington proposal to Colin Wade</p> <p>Agreed - TRO / Implementation costs at a cost of £4,000.00. 3rd party contribution of 25% for TRO costs to be split evenly across Melksham TC, MWPC and Semington PC. 25% of Implementation costs to be allocated according to number of sites.</p>		
c)	<p><b>Issue 9-22-11</b> A350 Beanacre - request for measures to control entry speed at north end of village</p>	<p><a href="https://www.google.com/maps">https://www.google.com/maps</a> Plans submitted to Melksham Without for consideration. Projected cost of both road markings / Gates, Signs is £13,300.</p> <p>Alternate option to omit Central Hatching / road Studs and only install gates, signs, yellow transverse base at a cost of £6600. Remaining work to be picked up as part of future MM.</p> <p>MWPC have confirmed their preference for this option and member agreed for this to progress to implementation. MWPC 50% contribution.</p> <p><b>07/05/24 meeting</b> Works Ordered on 08/01/24 with target completion date of 15/02/24. This has slipped due to Milestone resource issues and will likely take place in May. Order Value £4,267.36, HIAMS M00751</p>	<p><b>15/08/24</b> – Works postponed from May due to operational issues. Works expected imminently</p>	

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d)	<p><b>Issue 9-23-3</b> – Beanacre Westlands Lane – request to prohibit parking at the access to the new water pumping station.</p>	<p>Issue submitted by Melksham Without Parish Council</p> <p>Parking would need to be restricted on both sides of the lane, from the A350 to the new access. Refer to Item 4i of the agenda. <a href="https://www.google.com/maps">https://www.google.com/maps</a></p> <p><b>07/05/24 meeting</b> Mark Stansby has included this location as part of parking review under Issue 9-23-5.</p>	<p><b>15/08/24</b> – See comments for Issue 9-22-17 Formal Advert Autumn 24 (late Sept / Early Oct)</p>	MS
e)	<p><b>Issue 9-23-4</b> Bus Gate at Semington Road – request for Camera Enforcement.</p>	<p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a> Summary Results of metro count 7th -13th Dec 2023:</p> <p>Total number of vehicles (both directions) 1198 Southbound – 520 Northbound - 678</p> <p>5 Day Average Combined – 201 7 Day Average Combined - 171</p> <p>Members discussed the ongoing concern with the high level of non-compliance and the need for direct enforcement action.</p> <p>It was provisionally agreed to carry out further work on the provision of ANPR enforcement at the site, subject to confirmation of costs. Semington PC have agreed to contribution to the overall cost. (% TBC)</p> <p>07/05/24 meeting - Costing for ANPR camera are as follows:</p> <p>1.ANPR Camera Set up costs (including discount for 1x RDS, 1 x POE4 and 1 4G Data Sim) = £11,071.00</p> <p>Agreed 3rd party contribution from Semington PC = £2,767.75</p>	<p><b>15/08/24</b> – ANPR camera installed on 19th June. Issues with RDS delayed operations but camera went live 16th July. As of 12/08/24 <b>'381'</b> contraventions have been recorded and fines issued. Approx.. 14 contraventions per day. Further message to go out from WC Communications team re. contraventions</p>	MR

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		<p>2. Annual re-occurring cost Year 2+ £5,321.00. Note Semington PC and MWPC have agreed to contribute £1,000 each. WC to fund remainder of annual cost (£3,321). To be reviewed at end of Yr2</p> <p>3. Sign costs = £771.31 (M2/0015)</p> <p>Parking services have placed the order with 'Videalert' (Marston Holdings) Awaiting Install date. Est May / June 24.</p> <p>Draft press release prepared by communications team.</p>		
f)	<b>Issue 9-23-5</b> – Bowerhill various sites – request for Parking Review	<p>Issue submitted by Melksham Without Parish Council.</p> <p>Parking concerns have been raised at the following sites at Bowerhill:</p> <ol style="list-style-type: none"> <li>1. Pathfinder Way</li> <li>2. Westinghouse Way</li> <li>3. Lancaster Road</li> </ol> <p>Refer to Item 4i of the agenda. Mark S has commenced review. Update to be provided at next meeting.</p> <p><b>07/05/24 meeting</b> - See comments for Issue 9-22-17 above.</p>	<b>15/08/24</b> – See comments for Issue 9-22-17 above. Formal Advert Autumn 24. (late Sept / Early Oct)	MS
g)	<b>Issue 9-23-7</b> – Melksham various roads – request for Parking Review	<p>Issue submitted by Melksham Town Council</p> <p>Parking concerns have been raised at the following locations:</p> <ol style="list-style-type: none"> <li>1. Union Street – could parking be permitted to create chicanes?</li> <li>2. Cranesbill Road – issue at school times</li> <li>3. Skylark – no details submitted.</li> </ol>	<b>15/08/24</b> – See comments for Issue 9-22-17 above. Formal Advert Autumn 24. (late Sept / Early Oct)	MS

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		<p>Highways to request further details of these issues from Town Council, prior to the review.</p> <p>Highways to write to Town Clerk. 2. The City / Alms Houses request for residents parking scheme to be removed from list.</p> <p>Mark S has commenced review. Update to be provided at next meeting.</p> <p>Request made that the review be extended to include area on Woodrow Road (opposite Littlejohn Avenue) MR to speak to Mark Stansby</p> <p>It was noted by Dean Baker that the junction of Skylark / A3102 Sandridge Common (Western End) is currently unadopted and the developer is seeking to include 'No waiting at any time' prior to adoption. MS commented the other junction onto Eastern way and junctions in between will need to be included in the review.  <b>07/05/24 Meeting</b> - See comments for Issue 9-22-17 above.</p>		
<p>h)</p>	<p><b>Issue 9-23-10</b> – A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane</p>	<p>Request for signing review.</p> <p>Following a discussion, it was agreed that Highways should investigate both ends of the lane, and formulate a proposal with ballpark costings, ahead of the next meeting.  <a href="https://www.google.com/maps/A350">https://www.google.com/maps/A350</a>  <a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p>After discussion with MWPC / Mark S it was agreed to proceed with A350 Westland Lane sign work via routine budget. This will be issued as a separate order with no cost to LHFIG.</p> <p>07/05/24 - B3353 Corsham Road advance HGV signs has been agreed by MWPC. This is chargeable to LHFIG (less 50%</p>	<p><b>15/08/24</b> – work complete. Increase in cost to £1473 due to extra TM required. MWPC invoiced for 50% contribution. Remove from next tracker</p>	<p>To note</p>




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		<p>MWPC contribution). Order issued 12/04/24 M2/00178, £1,036.73. (MWPC 50%) .</p> <p>Main A350 works undertaken via routine sign maintenance</p>		
i)	<p><b>Issue 9-23-13</b></p> <p>Steeple Ashton Sandpits Lane – request to improve access / egress into the playing field</p>	<p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p>Refer to proposal Plan - New steps constructed using timber, stakes, type 1 subbase and compacted road plannings. Non-scheduled work so standalone price will be required - Wessex Tree Care Estimate £2.5k - £3.5k</p> <p>NOTE: Investigate option to create new entrance in playing field via existing footway east of current entrance.</p> <p>Steeple Ashton PC to consider option including new entrance into field and report back,</p> <p>Wiltshire RoW team have no objection to new access into field however SASH2 will still need to have its exit onto Sandpits Lane as this is recorded on the definitive map and statement. It would cost in the region of £3,000 to stop up the section parallel with Sandpit Lane and would be open to public consultation and possible objections.</p> <p>Cost £2,200.00 + VAT. (£2,640.00). Steeple Ashton have agreed their 25% contribution. Agreed – Proceed with proposed scheme at existing access a cost of £2,640.00 (SAPC 25%).</p> <p>07/05/24 Meeting - Order raised to Wessex Tree Care (PD300010592) on 14/04/24.</p>	<p><b>15/08/24</b> – work complete. Steeple Ashton PC invoiced for 25% contribution. Remove from next tracker</p>	To note
				
j)	<p><b>Issue 9-23-14</b></p> <p>Steeple Ashton Common Hill / Newleaze – request</p>	<p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p><b>15/08/24</b> – Work complete and PC happy. Invoice issued to PC for contribution</p>	To note
				



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	for pedestrian barrier at exit of children's play area	Existing path from play area 1.0m wide. Width insufficient for provision of pedestrian barrier. Main footway only 1.2m wide which is insufficient to accommodate barrier at 450mm offset.  Option 1 - Provide splay at end of existing footpath to maintain through width and install single pedestrian railing 1.0m wide on existing footway. Cost approx. £1800. Group agreed to move to live priority schemes subject to confirmation from Steeple Ashton PC	
k)	<b>Issue 9-23-16</b> Magister Road, Bowerhill  Request for 'Children at play sign'	Residents had previously sought a change in the grass-cutting regime from wildflower cut on the green at the bottom of Magister Road, in order to create a play area at the front part of the green for children to play and kick a ball etc. Subsequently residents had contacted Wiltshire Councillor Nick Holder with concerns that drivers were not necessarily aware that children may be playing on the green and therefore not aware of the potential for children to run out into the road, chasing a ball for instance. <a href="https://www.google.com/maps/">https://www.google.com/maps/</a>  Group agreed to move to 'Live priority schemes' Estimated Cost £100.00.  <b>07/05/24 meeting</b> - Order issued 24/01/25. Awaiting works start. Order M2/00221 (previously M00832) Milestone chased for install date.	<b>15/08/24</b> – Work complete remove from next tracker. No 3 <sup>rd</sup> Party contribution  
l)	<b>Issue 9-23-17</b>  Mitchell DR, Bowerhill Estate, Market Place Melksham	The installation of Realtime Information (RTI) on Mitchell Drive, Bowerhill and Market Place x 2 bus shelters.  <a href="https://www.google.com/maps/Mitchell Drive">https://www.google.com/maps/Mitchell Drive</a> <a href="https://www.google.com/maps/Market Place">https://www.google.com/maps/Market Place</a>	<b>15/08/24</b> - Mitchel Drive RTPI complete. PTU chased re. remaining sites at Market Place (x2) and Kestrell court (x2)  No financial contribution from LHFIG.


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		<p>Approx cost per site £6000. Group agreed to move to 'Live priority schemes' for RTPI at 3 sites, Market Place Street, Melksham x2, Mitchell Drive, Bowerhill with match funding (50%) where necessary.</p> <p>R2P have assessed the sites at Mitchell Drive and Market Place x 2. Mitchell Drive - Mains power available and Shelter RTPI ready.</p> <p>Papercast units £7,076.00 (the 23" E-Paper battery display including audio)</p> <p>LED 3-line Bus Shelter display (Mains Powered) £6,806.33.</p> <p>Agreed to progress with sites at Market Place x 2 (Papercast) and Mitchell Drive x 1.(3-line LED)</p> <p>Consideration to be given to installing papercast at Michell drive instead of 3-line LED. MR to raise issue with PTU. Further request for sites at Kestrell Court, Bowerhill, subject to confirmation by MWPC.</p> <p>Note- Cost agreed of 50% PTU and 50% by town / parish council) No funding requirement from LHFIG. Agreed - Proceed with RTPI at Market Place Melksham x 2 and Mitchell Drive (type TBC) as indicated above.</p> <p>Melksham TC and Melksham Without PC have been invoiced for their 50% contribution.</p>		
m)	<p>No issue number</p> <p>Ad-hoc road markings Melksham community Area</p>	<p>Allocation <b>of £3,500 agreed</b> at Feb meeting to cover ad-hoc road marking requests. Sites to be collated and orders issue 1 or 2 times per year depending on numbers. <b>Note</b> this should not be used for routine road marking maintenance.</p>	<p><b>15/0824</b> - No further submissions received since May meeting. Further suggestions submitted my group members at meeting.</p> <ol style="list-style-type: none"> <li>1. SLOW markings Whitley (see 9-24-07)</li> <li>2. Snowberry Lane Melksham</li> </ol>	MR

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		<p><b>07/05/24 meeting</b> - Awaiting further submission of sites from town / parish councils. Current Sites agreed at Feb meeting listed below:</p> <ol style="list-style-type: none"> <li><b>Issue 9/24/04</b> Semington Road, Melksham (near Mobile Home Park), Berryfield Cycle Ln</li> <li><b>Issue 9/24/03</b> - Give way markings Berryfield Lane and Winston Road / Padfield Gardens</li> </ol>	<ol style="list-style-type: none"> <li>20mph roundels Kenilworth Road, Melksham</li> <li>SLOW marking Hazlewood Road, Melksham</li> </ol>	
n)	<p><b>Issue 9-23-8</b> Melksham Bank Street – request for railings and / or other measures to improve safety</p>	<p><b>07/05/24 meeting</b> – Bank Street is included in the A3102 safer roads route study proposal. Package 8. Likely summer / autumn 24.</p> <p>Meeting held on site with Cllr Hubbard on 26/03/24 to look at the issue at Bank Street.</p> <p>Suggestion made to install surface mounted ‘Manchester style’ bollards with metal chain link between (Bollards to match existing bollards on east side). Bollards to act as visual deterrent rather than provide physical barrier.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p><a href="https://www.heritagestreetfurniture.co.uk/bollards/steel-bollards/bollard-chains-for-steel-decorative-bollards/">https://www.heritagestreetfurniture.co.uk/bollards/steel-bollards/bollard-chains-for-steel-decorative-bollards/</a></p> <p>Bollards spaced at approx. 2.5m centres with chain link in between. Bollards with eyelets = £380.00 Metal Link Chain approx. £150.00 Approx ‘34’ bollards and 17 lengths of chain required. = £15,470.00. Install cost per bollard £150 x 34 = £5,100.00 Total £20,570.00. Note - Safety Audit would be required (£1,390)</p>	<p><b>15/08/24</b> - issue on hold pending outcome of A3102 safer roads route study. Suggestion made by Pat Aves re. provision of planters on Footway. MJR to investigate further and report back to group at next meeting. 10<sup>th</sup> August issue reported to Atkins</p>	MR

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		The group agreed that whilst no accidents have been recorded, the high pavement continues to cause some local concern. Group agreed that £20,570.00 represented significant cost to group / MTC and as such it would be prudent to waiting until the outcome of the A3103 Safer Roads study before agreeing to further action by the LHFIG.		
o)	<p><b>Issue 9/24/01</b> Main Street, Keevil / Great Hinton</p> <p>Joint request from Keevil PC and Great Hinton PC</p>	<p>Joint request from Keevil PC and Great Hinton PC for additional Single Track Road signs to be placed on the Main Street. “The reason for this request is due to recent road closures and increase in traffic issues which highlighted that the village was being used as a regular cut through”</p> <p>2no. signs in temporary ‘A’ frames to be provided to PCs to be used when local closure is in operation. <b>Agreed</b> - proceed with scheme at approx. cost £780.00 (25% to be paid by Great Hinton PC)</p> <p><b>07/05/24</b> meeting - Order issued for permanent single track road signs x 2 at Great Hinton M2/000135 Value £636.59.</p> <p>Order for temporary signs x (unsuitable for diverted traffic) M2/00212, £118.23 Order held pending further discussion with PC re. storage of signs and placement / removal with PC.</p> <p>Dean Baker will speak to major maintenance team re. closure of C233 Keevil on 10<sup>th</sup> June (5 Days) for Verge Overrun works to see if ‘<i>unsuitable for diverted traffic</i>’ signs can be erected to discourage traffic from using Great Hinton as a short cut.</p>	<p><b>15/08/24</b> – Work complete. Great Hinton PC invoiced for 25% contribution. Holder of temporary signs x 3 TBC. Remove from next Tracker</p> 	To note
p)	<p><b>Issue 9/24/02</b> Footbridge between Westbury View and Primrose Drive</p>	<p>The issue concerns a footbridge which crosses Clackers brook. “<i>The surface is often slippery, even when cleared of wet leaves. In freezing conditions, the surface is very slippery and treacherous with a number of residents reporting slips and falls recently. This even though the bridge deck has recently been</i></p>	<p><b>15/08/24</b> – Engineers from Wiltshire Council’s structures team have inspected the site and have commented the proposed HFS is unlikely to resolve the issues re. the slippery bridge deck. Due to number of</p>	MR

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		<p><i>cleaned and cleared of wet leaves”.</i>  <a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p>Option 1 - Bridge deck 15m x 3.5m Option 1 - overlay with HFS material in grey or buff (with Temp bridge closure) Est cost £4,500.00</p> <p>Option 2 - Overlay existing bridge surface with new tarmac surface laid an increased crossfall to better disperse surface water Est. cost £4,850.00</p> <p>Allocate £4,500 for HFS across bridge deck (Option 1) with 50% contribution from Melksham TC. (TBC)</p> <p><b>07/05/24 meeting</b> – Site inspection undertaken, and plan prepared. Low spots on bridge needs to be addressed with a scratch coat. Work to take place Summer 24 MJR speaking to Structures team to see if they can take this project forward</p>	<p>depressions resulting in multiple areas of standing water.</p> <p>Option put forward is to overlay the existing surface with a new re-profiled tarmac surface. The levels in the centre of the bridge will be picked up to form a pronounced crown line sending any water to the approaches where this will naturally run off and down the riverbanks avoiding the formation of ice. This can be achieved within the allocated budget. Members happy with the change for this project and agreed to proceed</p>	
q)	<b>No issue number</b> Ashton Common Steeple Ashton	<p>A Verbal request from Steeple Ashton PC for additional SID retention socket in the village. Formal submission to follow, but PC have asked if this issue can be considered as part of the Feb 24 meeting.</p> <p><b>Agreed</b> - Proceed with implementation of NAL retention socket and new 4m post at a cost of £450.00. (No 3<sup>rd</sup> party contribution as under £500 threshold)</p> <p><b>07/05/24 meeting</b> – Exact location to be agreed on site with Steeple Ashton PC before order is placed.</p>	<p><b>15/08/24</b> – Works complete and SAPC happy. No LHFIFG contribution. Remove from next tracker.</p>	To note
r)	<b>Issue 9-24-05</b> Kissing gates x 2 at Keevil	<p><i>“Installation of two Kissing Gates, both on public footpaths. One on the White Horse Trail at the end of Towmead Lane, Keevil, the other to a field that has livestock on it in the summer. The first one has caused many safety issues with walkers leaving the gate open, and the risk of livestock misusing the field. the second, the stile is very unsteady and beyond repair”</i></p>	<p><b>15/08/24</b> – both kissing gates have now been installed. PC and local residents are happy. Cost £955.00 Keevil PC invoiced for their contribution. Remove from next tracker</p>	To note



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		<p>Alison Rasey (Countryside Access Officer) has agreed the installation. Cost for 2no. gates is £855.00 including delivery. Countryside team will arrange installation but have asked for an extra £100 to cover concrete. Total £955.00</p> <p>Agreed – Proceed with Kissing gates x 2 at a cost of £955.00 (Keevil PC 25% TBC) MR to speak to Alison Rasey to expedite work in current financial year.</p> <p><b>07/05/24 meeting</b> - 1 no. gate has been installed. Remaining gate will take longer as work required first on adjacent drainage ditch. Discussion with drainage team ongoing</p>		
s)	<p><b>Issue 09/23/21</b></p> <p>Main Street Keevil adjacent to 18a</p> <p>Road edge Erosion.</p>	<p>Road adjacent to 18a main street Keevil.</p> <p><i>“Erosion of tarmac and subsequent reduction of grass verge. Parked cars cannot open nearside doors because of the steep angle of verge. Children are being moved in and out on the ROADSIDE. This is very dangerous at busy times, when road is restricted with buses, coach and many cars”.</i></p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p>Typical road width =5.22m. Kerbing Section 1 – 27m (to steps to #19) Kerbing Section 2 – 26m (steps to Blagdon House) Section 1 is worst due to parked vehicles.</p> <p>Note: Temp road closure may be required due to restricted road width. Est Cost with road closure = £9100.00 (+10% contingency) = £,10,010.00. Keevil PC to discuss options at their next meeting and report back to group.</p> <p><b>07/05/24 meeting</b> - Keevil PC have now agreed their preferred</p>	<p><b>15/08/24</b> – Contractor work programme already fully booked for summer and Oct ½ term. Kerbing works programmed for Feb 25 ½ term for 1 week. Temp road closure required.</p>	MR

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		<p>option. Works require temp road closure for approx. 1 week and must be moved to school holidays to reduce disruption. MJR to speak to programming officer to see if Oct ½ term is available for construction</p> <p>Agreed – Allocate £10,010.00 for works with 25% contribution from Keevil PC</p>		
t)	<p><b>9-24-06</b> Roundponds, Southbrook Road, Addison Road and Dunch Lane</p>	<p>Request for 20mph limit to cover the estate listed.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p><b>07/05/24 meeting</b> - Speed limit assessment would first be required to check if site meets the necessary criteria for 20mph limits (mean speed 24-25 mph). MJR to look at sites across the estate to agree speed survey locations and agree with Cllr Alford.</p> <p>Cllr John Hubbard suggested that other sites in the town could be considered for 20mph limits and will submit locations in due course.</p> <p>Mary Winterburn has asked that if 20mph sites go ahead in Melksham area that Great Hinton be considered to combine legal process and reduce overall costs to LHFIFG / Town Council / Parish Councils</p>	<p><b>15/08/24</b> – Meeting has taken place with Cllr Alford to agree speed data sites. Locating sites difficult due to lack of available street furniture. 1 no. location agreed on Southbrook Road, 1no. on Dunch Lane (west) and 1no. location on Roundponds</p> <p><b>Southbrook Rd</b> Average = <b>24mph</b>, 85% ile = <b>29mph</b>  <b>Dunch Lane (west)</b> Average = <b>23mph</b>, 85<sup>th</sup> ile = <b>27mph</b>  <b>Roundponds</b> Average = <b>25mph</b>, 85<sup>th</sup> % ile= <b>29mph</b></p> <p>1no. location on Addison Road requires a new post. Additional cost of £159.00 agreed. SDR Result to be reported back to group and 20mph assessment undertaken.</p> <p><b>Agreed</b> – proceed with 20mph assessment for Roundponds once Addison Road speed data is complete and report back to group.</p>	MR
u)	<p><b>9-24-07</b> Top Lane, Westhill, Whitley &amp; Purlpit</p>	<p>Request for pedestrian improvement measures, incl possible footway, warning signs, 30mph repeater signs, reduction of speed limit (currently national speed limit).</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps</a></p>	<p><b>15/08/24</b> Proposal for 2no. Peds in road signs (1- opposite Pear Tree PH, 2 – west of junction of 150 – 157c West Hill.</p> <p>New Sign at gateway (offside) <i>WHITLEY - Please drive carefully.</i></p>	MR

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		<p>Parish council would like to request the following:</p> <ol style="list-style-type: none"> <li>1. Pedestrians in Road' signage on Top Lane, beyond the First Lane junction with Top Lane for cars heading towards to West Hill/Purlpit; and in the opposite direction for those vehicles coming up from Purlpit towards West Hill in the other direction, where there is no footway.</li> <li>2. Welcome to Whitley 'Please Drive Carefully' signage to be added to the Whitley Village gateway signage coming from Westhill/Purlpit on the right-hand side.</li> <li>3. Councillor Richardson explained that Daisy Chain Nursery often walked young children along this road and that the speed limit changed to 60mph once reaching the village gates at Purlpit, the road became narrow at this point and queried if the speed limit here could be reviewed.</li> </ol> <p><b>07/05/24 meeting</b> - Some footway works have taken place previously along the length in question but could not continue due to contentious land ownership issues.</p> <p>MJR to look at proposal for 'pedestrians in road' signs and additional Whitley 'Please Drive Carefully' sign missing from village gate on West Hill and report back to next meeting with plan/ costs.</p>	<p>Cost - <b>£700.00</b></p> <p>Option to include SLOW markings at locations for peds in road signs. This work could be included under 'ad hoc road markings' (see above) to avoid set up cost.</p> <div data-bbox="1384 699 1487 762" style="border: 1px solid black; padding: 2px; width: fit-content; margin: 10px auto;"> <p>WHITLEY Please drive carefully</p> </div> <p><b>Agreed</b> - Proceed with implementation of signing works with SLOW markings to be included under Ad Hoc markings. MWPC contribution of 50%</p>	
<p><b>5. Non LHFIF Funded Schemes (Section 106, Active Travel etc)</b></p>				
	<p>Melksham Dunch Lane – funded by Section 106 monies from George Ward Gardens development</p>	<p>Consultation on full closure over rail bridge or one way operation from east to west and new parking controls to be carried out by the Town Council.</p>	<p><b>15/08/24</b> – No further progress or discussion with MTC at this stage. Metro-count for Dunch Lane (east) to take place in September. Results to be discussed with MTC and LHFIF</p>	<p>MR</p>



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		<p>Town Council to undertake consultation in the New Year (2023). Section 106 monies Expires 1/11/2026 Ongoing discussion re. consultation for Dunch Lane to be held with Melksham Town council. Consultation on options for Dunch Lane anticipated during Spring 24.</p> <p><b>07/05/24 meeting</b> - Further discussion to be held with town council re. options and local consultation once resource permits</p>		
	Active Travel Scheme - Signing to promote use of shared use cycle routes in town	<p>Scheme to be funded from a third tranche of Section 106 money from the George Ward Gardens development. There are funds remaining (£13,034.35) specifically to improve cycleway signing within the town. Town Council to submit a list of locations for signing improvements. MR to work with Melksham TC to look at sites within the town for cycle signing improvements..</p> <p><b>07/05/24 meeting</b> - MJR to undertake initial design work summer / Autumn 24 and report back to Melksham Town council for comments. No further action at this stage</p>	<b>15/08/24</b> – Signing work to be undertaken and discussed with Melksham TC.	MR
<b>6.</b>	<b>New Requests and ongoing Issues</b>			
a)	<p><b>Issue 09-24-08</b> Various Roads Hunters Wood, Melksham</p>	<p>Request for parking review to be undertaken on Various roads on hunters moon estate incl. <b>Mint Grove, Chervil Road, Anise Rd, Catnip close, Oregano Close, Nasturtium Close, Bay Gardens.</b></p> <p>Request for new signs / road markings in area.</p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p>	<p><b>15/08/24</b> – Hunters Moon estate currently unadopted and is split into the Bloor and DWH parcels. Adoption not expected until 2026. Unable to make parking changes on unadopted roads</p> <p><b>Agreed</b> – Cllr Sankey and other local representatives to assess problem areas on estate and discuss with Development control / Developer to agree a way forward.</p>	

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b)	<b>Issue 09-24-09</b> Great Hinton Village	Request for 20mph limit assessment in Great Hinton <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a>	<b>15/08/24</b> – Speed survey undertaken in April 24. Average speed 22.6mph.  <b>Agreed</b> – proceed with 20mph assessment for Great Hinton and report back to group.	
c)	<b>Issue 9-24-10</b> Semington Road (Melksham without)	Request for review of traffic calming including consideration of additional traffic calming measures, such as speed cushions, road humps due to the speeding traffic and the material change to the road, due to new housing developments that are already occupied (Bowood View) and in construction (Buckley Gardens) and development with planning permission (to the rear of Townsend Farm). <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a> <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a>	<b>15/08/24</b> – No Speed survey undertaken. 5 years collision Data over length of Semington Road 4no. collisions 3no. 'slight', 1no. 'Serious'.  Note - Existing traffic calming concentrated both north and southern ends of road.  <b>Agreed</b> – Establish speed monitoring sites with MWTC and report back results to group at next meeting before agreeing next step.	
d)	<b>09-24-11</b> Semington Road (Melksham Without) by mobile home park.	Request to look at the feasibility of installing a footway opposite Townsend Farm and incorporating a new bus stop within this.  <a href="https://www.google.com/maps/">https://www.google.com/maps/</a>	<b>15/08/24</b> – MWPC to make representation to Development control to seek change to S106 agreement to allow work for footway / bus stop on east (mobile home park side) Update at next meeting.	To note
e)	<b>09-24-12</b> A365 Devizes Road / Hornchurch Road	Drivers overtaking vehicles slowing down in preparation to turn right into the slip lane for Hornchurch Road, Bowerhill on the wrong side of the road and into oncoming traffic, which has caused several near misses.  Request for double white lines to protect ghost island made to Major maintenance as part of forthcoming surfacing works but directed to LHFIG. <a href="https://www.google.com/maps/">https://www.google.com/maps/</a>	<b>15/08/24</b> - issue previously considered under 9-23-11(June 23). Double white lines <u>cannot</u> be considered where speed limit is 40mph or less. Traffic Island option prepared but not progressed pending possible changes to layout connected to new development site by school.  MR to look at options for traffic islands x 2 in ghost island areas to discourage overtaking. Option for roundabout at development site to also be investigated in advance of formal planning application.	

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f)	<b>09-24-13</b> Bowerhill (K & A canal)	Request for replacement finger post. A finger post located on the canal near the Bowerhill Residents' Action Group's (BRAG) picnic area directing people to Tesco and The Pillot Pub on Bowerhill was damaged and removed before it could be repaired. <a href="https://www.google.com/maps/">https://www.google.com/maps/</a>	<b>15/08/24</b> - Finger post location falls within Devizes community area after recent boundary changes.  Hardwood Finger post est. £1800 + Install cost Composite Aluminium finger post est. £600 + install cost.  Group agreed that Devizes LHFIG and Seend PC should be approached for funding provision in the first instance, as the finger post doesn't fall within the Melksham Community area. Report back to group at next meeting.	
<b>6.</b>	<b>Other items</b>			
a)	<b>Pavement and Footway Improvement Schemes (pre-LHFIG)</b>	Update provided upcoming footway maintenance schemes from Local highway engineer Dean Baker.	<ol style="list-style-type: none"> <li>1. A365 Vegetation cutback to reestablish footway width.</li> <li>2. Ferris Grove Melksham</li> <li>3. Berryfield Close, Melksham</li> </ol>	To note
b)	<b>Deadline for submitting LHFIG Requests</b>	<p>All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be deferred until the following meeting.</p> <p>The deadline for our next meeting is <b>24<sup>th</sup> October 2024</b></p>		To note

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c)	<p><b>For information</b>  <b>Email address to submit requests to the LHFIG.</b></p>	<p>Wiltshire Council has a specific email address for submitting requests. Effective immediately, please submit requests to <a href="mailto:LHFIGrequests@wiltshire.gov.uk">LHFIGrequests@wiltshire.gov.uk</a>.</p> <p>Requests for Traffic Surveys should continue to be sent to <a href="mailto:trafficsurveys@wiltshire.gov.uk">trafficsurveys@wiltshire.gov.uk</a></p>		To note
7.	<p><b>Any other business</b></p>			
	<p>Cllr Sankey sought views on possible substantive scheme submissions for 24/25 at the following sites:</p> <ol style="list-style-type: none"> <li>1. Union Street to King George V Recreation field - provision of new footbridge over Clackersbrook – Agreed by members</li> <li>2. Eastern Way, Melksham - Provision of pedestrian crossing linking RoW (MELK106) – Agreed by members</li> </ol>			
8.	<p><b><u>Dates of future meetings:</u></b></p> <p><b>7<sup>th</sup> November 2024.</b></p> <p><b>Meetings to commence at 18:00 hrs and will be held on-line until further notice.</b></p>			

**Melksham Local Highways & Footway Improvement Group**

**Highways Traffic Officer – Martin Rose**

**Area Highway Engineer – Dean Baker**

**1. Environmental & Community Implications**

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1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of: **£35,890.72**

2.3. Refer to **APPENDIX 2**

### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

### 4. HR Implications

4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety and accessibility for all users of the highway.

### 6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

### 7. Recommendations to Melksham Area Board

7.1 To add the following Issues to the Priority Schemes List with funding (where indicated)

**Issue 9-24-07 Top Lane, Westhill, Whitley & Purlpit** – Provision of Whitley ‘please drive carefully’ sign at Gateway and ‘pedestrians in road signs’ x 2. Allocate - **£700.00**. Melksham without parish council to contribute 50% (£350)